



## JOB OFFER



### **TRAINER CONCENTRATOR** **JOB POSTING NUMBER: RH17-14**

<b>EMPLOYMENT STATUS: PERMANENT</b>	<b>NUMBER OF JOB OPENNING : 1</b>
<b>DEPARTMENT: HUMAN RESOURCES</b>	<b>PLACE OF WORK: NUNAVIK</b>
<b>WORK SCHEDULE:</b> The normal work schedule is on a rotation of 6 paid weeks: 3 weeks worked (77 hours per week, 7 days a week) followed by 3 weeks of rest.	
<b>JOB POSTING PERIOD :</b> From May 19 <sup>th</sup> to June 2 <sup>nd</sup> , 2017	

#### **SUMMARY OF RESPONSIBILITIES**

The Trainer Concentrator reports to the Training and Recruitment Chief. He is :

- Responsible for training and evaluating all concentrator employees on site who operate ore processing and transformation equipment (reagents, crushing and grinding, flotation and control room). The trainer offers this same service to the Contractors' employees on the site if necessary. In all interventions, the trainer focuses on occupational safety;
- Ensures the integration and good development of the Inuit workforce;
- Identifies training needs based on technical improvements of equipment or vehicles;
- Develops training plans for each piece of equipment or vehicle according to standards and specifications ;
- Participates in the creation of training materials (technical documentation, audio-video materials...) and defines teaching methods and tools needed for the training;
- Ensures that the training programs run smoothly and are of high quality and also takes care of evaluation to meet legislative and corporate requirements ;
- Collaborates with writing internal policies and procedures related to this field;
- Produces required reports and statistics.

#### **REQUIREMENTS**

- Diploma in professional studies in ore processing or equivalent ;
- Has 5 to 10 years' experience as a trainer, including a minimum of 5 years in a concentrator, solid experience as an operator and/or supervisor in a chemical, metal or ore processing plant. The latter would be a serious asset, and could make up for lack of experience as a trainer;
- Demonstrated pedagogical skills and excellent analysis and synthesis skills;
- Good mastery of MS Office software (Word, Excel and PowerPoint);
- Bilingualism (French –English).

#### **SKILLS SOUGHT:**

- Definite orientation towards respect for health-safety and environment rules and guidelines;
- Ability to work within a multicultural team and environment;
- Knowledge of working on a northern construction site is an asset;
- Excellent skills for developing and maintaining good interpersonal relationships;
- General attitudes sought; dynamic, independent, positive, flexible, versatile and with a strong sense of work organization.

**WHEN SENDING IN YOUR APPLICATION, IT IS IMPERATIVE TO INDICATE THE JOB POSTING NUMBER**

Those interested in this job are invited to submit their CV with a cover letter before 4 p.m. **June 2<sup>nd</sup>, 2017** by e-mail to [emplois@canadianroyalties.com](mailto:emplois@canadianroyalties.com)  
*Only those selected for an interview will be contacted.*