



JOB OFFER



MINE TRAINER (UNDERGROUND) **JOB POSTING NUMBER: RH19-03**

JOB STATUS: PERMANENT	NUMBER OF PEOPLE TO HIRE: 1
DEPARTMENT: HUMAN RESOURCES	PLACE OF WORK: NUNAVIK
WORK SCHEDULE: The normal work schedule is on a rotation of 4 paid weeks: 2 weeks worked (77 hours per week, 7 days a week) followed by 2 weeks of rest.	
DEADLINE TO APPLY : January 24th, 2019	

SUMMARY OF RESPONSIBILITIES

The Mine Trainer reports to the Senior Supervisor training and prevention. Its main responsibilities are:

- Identify training needs based on improvements in Health and Safety of underground equipment or underground vehicles;
- Prepares training plans according to the standards and characteristics of the different equipment and vehicles;
- Participates in the creation of training materials (technical documentation, audio-video materials...) and defines teaching methods and tools needed for the training;
- Ensures that the training programs run smoothly and are of high quality;
- Collaborates with writing internal policies and procedures related to this field, more specifically in relation to the Nordic Road Code and the use of heavy equipment and service vehicles;
- Collaborates with others departments in the development and/or the maintenance of various underground training projects;
- Provides training to employees and contractors who are based at the site;
- Produces reports and statistics required for the training department.

REQUIREMENTS

- DEC or DEP in mineral extraction or any other training with equivalent experience;
- Minimum of 5 years' experience as a trainer in an underground mine;
- Must have the Quebec Common Core ;
- Accreditation of trainer of common core (an important asset);
- Experience with Inuit communities is an important asset;
- Demonstrated pedagogical skills and excellent analysis and synthesis skills;
- Excellent mastery of MS Office software (Word, Excel and PowerPoint);
- Must have a valid driver's licence;
- Bilingualism (French –English).

SKILLS SOUGHT:

- Definite orientation towards respect for health-safety and environment rules and guidelines;
- Ability to work within a multicultural team and environment;
- Knowledge of working on a northern construction site is an asset;
- Excellent skills for developing and maintaining good interpersonal relationships;
- General attitudes sought; dynamic, independent, positive, flexible, versatile and with a strong sense of work organization.

WHEN SENDING IN YOUR APPLICATION, IT IS IMPERATIVE TO INDICATE THE JOB POSTING NUMBER
Those interested in this job are invited to submit their CV with a cover letter before 4 p.m. **January 24th, 2019** by e-mail to emplois@canadianroyalties.com
Only those selected for an interview will be contacted.