

GENERAL SERVICES PLANNER

Posting number: SG17-13

Canadian Royalties Inc. (CRI) owns large deposits of nickel, copper, platinum and palladium in Nunavik (Northern Quebec). As part of its operations, CRI is seeking qualified and highly motivated talent to join our team.

TYPE OF POSITION: PERMANENT	NUMBER OF PEOPLE TO HIRE = 1
DEPARTMENT: General Services	PLACE OF WORK : NUNAVIK
WORK SCHEDULE: The normal work schedule is on a rotation of 6 weeks: 3 weeks worked (77 hours per week, 7 days a week) followed by 3 weeks of rest.	
JOB POSTING PERIOD: April 12 th to April 26 th , 2017	

SUMMARY OF RESPONSIBILITIES :

Reporting to the Senior Supervisor, the General Services Planner (Utilities Sites Services) , is responsible for his department and his main responsibilities are:

- Ensuring work scheduling according to the normal and downtime operation. Manage unforeseen breakage during operation;
- Provide weekly preventive maintenance work planning and corrective elective with tracking the availability of the parts;
- Maintain & update the computerized maintenance system;
- Produces various weekly and monthly reports;
- Refer to the inventory development and/or consumable applications related to planning by working with the procurement and logistics department.

CONDITIONS

- College diploma (DEC) in an appropriate relevant discipline and a minimum of 10 years of related experience, including at least 5 years in planning and scheduling;
- Ability to learn and provide training on the computer maintenance COGEP, GUIDE TI;
- Good knowledge of Microsoft Office;
- Bilingual (English/French) an asset.

SKILLS

- Provide respect of the regulations and rules of Health and Safety and Environment;
- Willing to work in an environment and in a multicultural team;
- Versatility, flexibility, autonomy and initiative;
- Great adaptability to openness and flexibility;
- Capable to work under pressure.

WHEN SENDING IN YOUR APPLICATION, IT IS IMPERATIVE TO INDICATE THE JOB POSTING NUMBER.

Those interested in this job are invited to submit their CV, before 4:00 pm on **April 26th 2017** by e-mail to [**emplois@canadianroyalties.com**](mailto:emplois@canadianroyalties.com)

Only those selected for an interview will be contacted.